



EDC Meeting 10June Minutes

Caddo Mills Economic Development Board
Monday, June 10, 2024 at 6:00 PM CDT
@ (City Hall) 2313 Main Street Caddo Mills, Texas 75135

Attendance

Present:

Members: Laura Gallagher, Cody Hawkins, Lori Howell, Rosalyn Kelly, Kevin Mosher, Derrek Ruff

Guests: Sheila Brown, Chris Davies, Matt Huch, GT Parsons, Marianne Podleski, Joel Richardson

Absent:

Members: Ray Dunlap

I. CALL THE MEETING TO ORDER/ANNOUNCE THAT A QUORUM IS PRESENT.

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Derrek Ruff gave the invocation.

III. ACTION/DISCUSSION: Open Forum

*Citizens who wish to address the board must limit their remarks to no more than two minutes each. Unless an item is posted on the Agenda, the Texas Open Meetings Act prohibits the board from responding to any comments other than to refer the matter to a future agenda, to an existing policy or to a staff person with factual information. Claims against the Caddo Mills EDC, board members or employees are not appropriate for citizens' comments.

*If necessary, the Caddo Mills Economic Development Corporation may Government Code regarding any item on this agenda
No one had items.

IV. ACTION/DISCUSSION: Approve Minutes of Previous Meeting.

Approved

V. ACTION/DISCUSSION: Approve Treasurer's Report.

Working on gaining bank access due to the unexpected vacancy of the EDC executive director position.

VI. DISCUSSION: Red White and Boom Update

Marianne Podleski provided an update about planning for Red White and Boom. Updates included site maintenance, event insurance, sponsorships, parking, and lighting.

EDC President will call a special meeting to be held two weeks prior to the event for final planning. The EDC board voted to approve the flyover and parachuters.

VII. ACTION/DISCUSSION: Approve New EDC Strategic Plan and Policies

Table to next month.

EDC Secretary to update strategic plan and re-circulate to Board members for review. Document control.

 [10June New Plan and Policies](#)

VIII. ACTION/DISCUSSION: Approve Pam Bowen Grant Request

Dollars for these items will be paid at 50% when they are complete and work must be done within 12 months, and the other 50% when C/O is issued. C/O has to be issued within 24 months. This grant is a one time ask.

Grant is non transferable

EDC will be funding concrete, electric, plumbing, framing.

 [10June Bowen Grant Request](#)

IX. ACTION/DISCUSSION: Approve GT Parsons Grant Request

Parking Lot Update

Two quotes with one being concrete and the other asphalt.

GT Parsons provided an overview of his requested infrastructure update.

EDC Board to continue discussions during Executive Session portion of the meeting.

The EDC will reimburse up to \$25,000 for concrete parking lot.

 [10June GT Parsons](#)

X. ACTION/DISCUSSION: Approval of land purchase off FM 1565.

Adjacent to existing EDC-owned property. Seller agreed to \$235,000 purchase price.

Lori Howell to talk to seller's real estate agent about purchase details.

 [10June Land Purchase off 1565](#)

XI. DISCUSSION: EDC scholarship for vocational trades and entrepreneurial studies

Proposed: Scholarships to be funded for vocational trades that are provided by the school.

XII. ACTION/DISCUSSION: New Marquee Policy

Postpone to next meeting due to unexpected EDC executive director vacancy.

XIII. EXECUTIVE SESSION: In accordance with the Texas Government Code, Section 551.001, et. Seq., the Economic Development Corporation committee will recess into Executive Session (Closed Meeting) to discuss the following:

Entering to executive session at 7:13 p.m.

Grant

Retail Coach

Land Purchase

XIV. RECONVENE INTO REGULAR SESSION:

In accordance with Texas Government Code, Section 551.001, et.seq., the Economic Development Corporation committee will reconvene into Regular Session to take any action necessary regarding the following items discussed in Executive Session: end 8:04; reconvene at 8:05

XV. BOARD MEMBER DISCUSSIONS

Discuss progress on projects in the works:

-EDC Website Progress-Website has been published and is live. Will update accordingly.

XVI. FUTURE AGENDA ITEMS

Next meeting will be held 8July.

EDC President will call a special meeting to be held two weeks prior to the event for final planning.

XVII. ADJOURN

Adjourned at 8:12 p.m.

XVIII. MEETING MINUTES